

सीडीएफडी

डी एन ए फिंगरप्रिंटिंग एवं निदान केन्द्र

(जैव प्रौद्योगिकी विभाग, विज्ञान एवं प्रौद्योगिकी मंत्रालय, भारत सरकार का स्वायत्त संस्थ

CENTRE FOR DNA FINGERPRINTING AND DIAGNOSTIC

(An autonomous institute of the Dept. of Biotechnology, Ministry of Science & Technology, Govt. of India)



CDFD

CDFD/8/00/1
October 17, 2022

कार्यालय का आदेश / OFFICE ORDER

Sub : Re-constitution of Internal Complaints Committee [Sexual Harassment Complaints Committee (SHCC)] in CDFD to redress the complaints of Sexual Harassment – Reg.

The Director, CDFD is pleased to re-constitute the Internal Complaints Committee (SHCC) to redress the complaints of sexual harassment from / against the women in CDFD with the following composition & terms of reference:

Composition:

- | | |
|--|-------------------|
| 1. Dr. Shweta Tyagi, Staff Scientist – VI | - Chairperson |
| 2. Ms. Jyoti Das, Advocate, A.J.Legal | - External Member |
| 3. Dr. Subhadeep Chatterjee, Staff Scientist – VI | - Member |
| 4. Dr. Rohit Joshi, Staff Scientist – V | - Member |
| 5. Ms. Angalena Ramachandran, Senior Technical Officer | - Member |
| 6. Ms. A Kalyani, Management Assistant | - Member |
| 7. Ms. T Navaneetha, Technical Officer – II | - Member |

Terms of reference:

The complaints committee shall;

- Examine and enquire the complaints of sexual harassment received and submit the findings in each case;
- To conduct the enquiry proceedings as per the directions received on case to case basis;
- Ensure maintenance of confidentiality;
- Make an annual report to Department of Women & Child Development of the complaints received and action taken thereon by 15th January each year.

The above nominations are valid for a period of 03 years from the date of constitution.

This issues with the approval of the Director, CDFD.

(जी रवीन्द्र)

प्रमुख – प्रशासन

(G RAVINDAR)

Head – Administration

Copy to:

- All concerned
- I/c – Bioinformatics – with a request to display on website
- Director's Secretariat
- Guard File